

APPLICATION FOR EMPLOYMENT

We are an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including race, color, age, sex, religion, disability or national origin. Consistent with the Americans with Disabilities Act, applicants may request accommodations needed to participate in the application process. We are an at-will employer.

PERSONAL INFORMATION

Date _____

Name _____

Address _____

Phone Number _____ Referred By _____

EMPLOYMENT DESIRED

Position _____ Date you Can Start? _____ Salary Desired _____

Are you 18 year of age or older? Yes No

Are you 19 years of age or older? Yes No

Are you 21 years of age or older? Yes No

Are you Employed Now? Yes No

If So, May We Contact Your Present Employer? Yes No

Ever Applied to this Company Before? Yes No Where? _____ When? _____

EDUCATION

Name and Location of School

Last Year Completed

Did You Graduate?

Subjects Studied Degree Received

Grammar School

High School

College

Trade, Business or
Correspondence
School

Subjects of Special Studies or Research Work _____

Job Related Skills (typing, driver's license, etc.) _____

GENERAL

Have you ever been convicted or plead guilty or no contest to a felony? Yes _____ No _____

In the last five (5) years, have you been convicted or plead guilty or no contest to any law concerning the possession, sale, manufacture, or transportation of intoxicating liquor? Yes _____ No _____

FORMER EMPLOYERS List below your last four employers, starting with the last one first.

Date Month and Year	Name and Address of Employer	Salary (upon leaving)	Position	Reason for Leaving

REFERENCES List below three persons not related to you, whom you have known at least one year.

Name	Address & Telephone Number	Position	Years Acquainted
1.			
2.			
3.			

If you are hired by the company, you will be required to attest to your identity and employment eligibility, and to present documents confirming your identity and employment eligibility. You cannot be hired if you cannot comply with these requirements.

AUTHORIZATION

I certify that the facts contained in this application (and accompanying resume, if any) are true and complete to the best of my knowledge. I understand that any false statement, omission, or misrepresentation on this application is sufficient cause for refusal to hire, or dismissal if I have been employed, no matter when discovered by the Company.

I understand that any employment is conditioned on a background check and drug screening test, if the Company so deems. I authorize the Company to thoroughly investigate all statements contained in my application or resume, and I authorize my former employers and references to disclose information regarding my former employment, character and general reputation to the Company, without giving me prior notice of such disclosure. In addition, I release the Company, any former employers and all references listed above from any and all claims, demands, or liabilities arising out of or related to such investigation or disclosure.

I understand and agree that nothing contained in this application, or conveyed during any interview, is intended to create an employment contract. I further understand and agree that if I am hired, my employment will be "at will" and without fixed term, and may be terminated at any time, with or without cause and without prior notice, at the option of either myself or the Company. No promises regarding employment have been made to me.

I understand that filling out this form does not indicate there is a position open and does not obligate the Company to hire. I agree to abide by all Company work rules, policies and procedures. The Company retains the right to revise its policies and procedures in whole or in part, at any time, with or without my knowledge.

Date _____ Signature _____